



Fort Lupton Fire Protection District

1121 Denver Avenue • Fort Lupton, Colorado 80621

Office: (303)857-4603 • Fax: (303)857-6619 • Website: www.fortluptonfire.org

****POSITION ANNOUNCEMENT****

Fort Lupton Fire Protection District

SHIFT CAPTAIN (OPEN TO INTERNAL AND EXTERNAL CANDIDATES)

The District may develop an eligibility list valid for one year and hire additional positions from this process in the future based upon the needs and requirements of the District as determined by the Fire Chief.

Posted: July 20, 2020

Closes: August 14, 2020 5:00 PM MST

The Fort Lupton Fire Protection District is accepting applications for the position of SHIFT CAPTAIN. The position is considered “at will” and salary exempt, which means the District may terminate the employment relationship at any time and for no reason, subject only to the requirements of Federal and State law. Similarly, the employee may terminate the employment relationship without notice at any time for no reason. The SHIFT CAPTAIN is responsible for many aspects of the day-to-day administration, operation, and supervision of the District, personnel, and station operations. The SHIFT CAPTAIN is expected to exercise discretion and good judgment in all of his or her duties. The SHIFT CAPTAIN requires skills and knowledge in supervising staff, making appropriate administrative decisions, in combating, extinguishing, preventing fires, and mitigating other types of emergencies effectively and safely. When necessary, the SHIFT CAPTAIN may be required to direct the District’s fire ground and complex emergency operations. The SHIFT CAPTAIN will also be responsible for supervision of the line firefighters in daily activities, job performance evaluations, ensuring minimum shift staffing, and other administrative duties. The SHIFT CAPTAIN will work a 24-hour (48/96 schedule that is subject to change based upon the needs of the District)/56-hour workweek rotating shift schedule and additional hours as needed in order to satisfactorily perform the duties of the position. There is no right to former position.

The SHIFT CAPTAIN reports directly to the Fire Chief. During emergency and other district operations, the position and may report to a Volunteer Officer of higher rank. The SHIFT CAPTAIN shall supervise Lieutenants, Engineers, and Firefighters during emergency operations, fire prevention, training, and other district activities.

Applicants must pass an assessment process that may include a video-based test, written skills, oral communication skills, leadership skills, presentation skills, role play, administrative skills, organizational skills, problem solving, management skills, oral board interview, and physical agility assessment. The final step will include an interview with the Fire Chief. A conditional offer will be subject to successful completion of a background check, physical, and urine screen. The Fort Lupton Fire Protection District is an Equal Opportunity Employer.

The starting salary is \$90,000.00. The salary range is from \$90,000 to \$109,395.56 per year plus an excellent benefit package that includes 80% District funded spouse/dependent coverage for health, dental and vision. FPPA Retirement Plan.

Minimum Qualifications and Required Certifications:

1. Minimum 5 years documented experience in working with volunteers or in a combination Fire Department and in the delivery of emergency medical services.

2. Minimum of 2 years documented experience as a Fire Department supervisor in a command role as Lieutenant or higher position.
3. Prior training classes in leadership, management, or Company Officer level courses.
4. Successfully meet all requirements for the position upon conditional offer of employment, including, but not limited to, a drug and alcohol test and background check.
5. Must be at least 21 years of age at the time of appointment to this rank.
6. Demographic and operational knowledge of the Fire District.
7. Or, a combination of education, experience, certifications, and training which clearly demonstrates the candidate's ability to perform the essential functions of the position.

The SHIFT CAPTAIN shall possess and maintain the following:

1. Valid Colorado Driver's License with a safe driving record.
2. High School Diploma or GED. Bachelor's Degree preferred.
3. Colorado State Fire Instructor I/IFSAC certification required at the time of hire.
4. Colorado State/IFSAC Fire Officer I required at the time of hire. Fire Officer II preferred.
5. Current State of Colorado Proctor Certification preferred.
6. Current State of Colorado/National Registry Emergency Medical Technician-B.
7. Current State of Colorado Hazardous Materials Operations Certification.
8. NIMS 100/200/700.
9. Valid CPR card or ability to obtain within 12 months of hire.

The District reserves the right to not accept any of the applicants at its sole discretion, or to terminate or change the dates of the application process at any time, in its sole discretion. The District also has the right to modify, reduce, or increase the application/examination requirements at any time in its sole discretion.

To apply, obtain and complete the application available online or from the Fort Lupton Fire Protection District Office 1121 Denver Avenue Fort Lupton, CO 80621. Applications are also available on the web at the address below. Click on SHIFT CAPTAIN job announcement and complete the SHIFT CAPTAIN application packet. **The candidate must submit a District application, a cover letter thoroughly detailing your interest and qualifications for the position, copies of all required certifications, and a personal Résumé that demonstrates that the candidate meets all the minimum requirements of the required certifications and qualifications by 5:00 p.m., MST, Friday, August 14, 2020 to:**

Fort Lupton Fire Protection District
Attn: Phil Tiffany, Fire Chief
1121 Denver Avenue
Fort Lupton, CO 80621

Note: Late and incomplete information will not be considered. The dates are tentative and subject to change based upon the needs of the organization.

For questions or additional information, please call 303-857-4603.

For additional information visit:

[Fort Lupton Fire Protection District Web Site](#)
[FACEBOOK PAGE](#)